

Policy purpose

MEGT Institute as a not for profit organisation and a leader in education and training since 1995, believes that education and training should be accessible to all students regardless of their background or income level. We believe that by offering scholarships we are allowing some students access to education training where they may not otherwise be able to avail themselves of this opportunity.

Types of Scholarships awarded by the Institute

- Part-Course Scholarships
- Bursaries covering part of the tutorial cost
- NSW Vet in School Bursaries

The Part-Course Scholarships are awarded for courses with duration of two or more semesters – a semester is 20 academic weeks. These scholarships cover one semester of course fees per year including prescribed text books. Excursions, additional printing or other required items are not included in Scholarship and are at the students' own expense.

Bursaries are available each year 20% of the course fee only. Text books, excursions and other required items are not included in the Bursaries and are at the students' own expenses.

NSW Vet in School Bursaries are available for students in Year 10 who wish to participate in a Vet-in-School program whilst in Years 11 and 12. This bursary is available for students attending Catholic education schools or Independent schools within NSW. These Bursaries are to cover the difference between the VET funding available through the Catholic Education Office and Independent Schools, and the course cost.

Policy Scope

Student Eligibility Criteria

Scholarships and Bursaries are available to

- 1 Australian Citizens and permanent residents who have completed an application to enrol in full-time fee-for-service study programs with MEGT Institute.
- 2 Australian Citizens and permanent residents who are currently enrolled in a full-time fee-for-service study programs with MEGT Institute.
- 3 Students from overseas who are already enrolled and been accepted or who are an existing student in a full-time fee-for-service study program with MEGT Institute.
- 4 Students completing year 12 at an Australian high school who are applying for enrolment into a full-time fee-for-service program with MEGT Institute.
- 5 Students enrolled in Year 10 at an Australian high school and intending to engage in a Vet-in-schools fee-for-service program in Year 11. Students who are still at school and will be at school in the year to which the Award applies are required to obtain permission from their school before submitting an application.

Student Selection Criteria

MEGT scholarships are awarded to students undertaking full-time study (VET in Schools don't undertake full time study) on the basis of a range of criteria which takes into account the student's individual

- 1 merit and need for assisted access to education and training
- 2 commitment to their academic studies and career aspirations
- 3 commitment to social involvement and leadership
- 4 ability to play a leading role in the academic and social structure of the Institute
- 5 potential benefits and outcomes

Ineligibility

- Students applying for VET FEE HELP or who are funded under any Australian Government sponsored programs
- Students whose training is fully or partly funded under an Australian Government training support or funded program

No of places per year

- One scholarship is awarded per industry sector (ie Hospitality, Children's Services, Business, Travel) per year.
- The number of Bursary allocations is determined annually by the Institute Management Team.
- Vet in Schools Bursaries are awarded annually subject to funding availability and as determined by the Institute Management Team.

Scholarship and Bursary regulations:

- 1 Upon being offered a scholarship or bursary, students must agree in writing in the required time frame to any stipulated terms and conditions
- 2 A student can be eligible for more than one Scholarship or Bursary during the duration of their course
- 3 A student may only hold one Scholarship or Bursary award at a time
- 4 Students awarded a Scholarship and Bursary are expected to pay the course fees and other charges not covered by the award by the due date
- 5 Scholarship students are expected to maintain their academic performance throughout their course and achieve competency in all units being studied under the program.
- 6 Applicants need to sign a Talent Release form covering publicity (including release of name and photo) that may result from the Scholarship and Bursary if they win an award
- 7 Students who are awarded Scholarships or Bursaries will be monitored by the Director of Studies and/or the National Training Manager in relation to their ongoing commitment, consistent academic performance, and compliance with the general policies and guidelines as outlined in the student handbook.

Procedure for Scholarships

- Selection criteria will be clearly indicated in the information available for students before they apply
- Applicants complete an application form and include all specified documents
- Applications must be submitted to MEGT Institute prior to the application close date where this is nominated
- A panel of at least three (3) MEGT Institute staff will review the applications and recommend a short list of applicants for interview
- Short-listed applicants will be asked to attend an interview with a selection panel (a panel of at least two MEGT staff or nominated representatives)
- Applicants under the age of 18 years may invite their parents/ guardian/ carer to be an observer in the interview if desired
- The interview will be conducted using a standard set of questions to ensure equity for all applicants.
- Responses and interview performance will be evaluated against set criteria. The interviewer's determination, comments and decision criteria will be kept on file.
- The selection panel will select award holders based on their written application and supporting evidence, and the interview responses and performance.

Selection decision

In making the decision the scholarship selection staff will consider:

1. The submitted application, consisting of
 - a. An application letter
 - b. A personal profile outlining why the student should be given the Scholarship or Bursary
 - c. The students' latest school or academic report and comments from teachers if applicable
 - d. Examples or evidence of any achievements/ awards/ community activities
 - e. Listed interests and hobbies
 - f. Explanation of future goals, both academic and career wise
 - g. Any additional supporting information
2. The students' interview performance based on criteria of presentation, and articulation of why they want to study in their chosen field, and what they can bring to MEGT Institute.

Notification of award

The candidates will be notified of the outcome in writing as soon as practicable following the interviews. The announcement of the award recipients may also appear in the MEGT Institute Newsletter and in MEGT marketing material following the acceptance from the recipient. A signed talent release form is required at time of application to cover this publicity.



MEGT Institute Scholarship and Bursary - Sydney Campus - Policy and Procedure

Where the winning applicant is still at school, their school will also be notified of their Award success, and the school will also be asked for permission to identify their school in promotional materials if required.

Scholarship review

MEGT Institute Management Team will review the Scholarship and Bursary program each year to ensure it meets the objects of the policy.

Reference documents

Instructions to applicants

Application form

Promotional materials